

MINUTES
CITY COUNCIL REGULAR MEETING
SOLOMON KS 67480
January 8, 2025 at 6:00 pm

1. CALL TO ORDER & ROLL CALL

Mayor Brandy Gray called the meeting to order at 6:00 PM

Council Present: Shawn Kirby, Jennifer Cross, Kelley Vandecreek

Council Absent: Brian Duryea, Colten Kohman

Staff Present: Andrea McCook, Krista Radke, Dan Britt, Randy Paden

Others Present: Sheriff Jerry Davis, Aaron Martin, Chris Ade

APPROVAL OF AGENDA FOR January 8, 2025 CITY COUNCIL MEETING

Motion by Shawn Kirby to approve the agenda, seconded by Kelley VanDeCreek, 3 Yays, 0 Nays. Motion carried.

2. PUBLIC COMMENTS & COMMUNICATIONS

There were none this month.

3. PRESENTATION/REPORTS

1. Planning & Zoning- Curtis Boyer was unable to attend the meeting due to a work emergency.

2. Dickinson County Sheriff- Jerry Davis provided a summary of activity for December 2024.

6 traffic stops, 1 welfare check, 11 suspicious activity, 8 speak with an officer, 1 juvenile complaint, 1 traffic complaint, 1 trespassing, 4 outside agency assists, 1 alarm, 2 civil matters, 5 unknown problems, 2 traffic accidents, 1 psych emergency, 1 court order violation, 1 domestic disturbance, 1 message delivery, 1 VIN inspection. They had 47 calls with 232.5 hours.

3. Solomon Fire Department- Chief Paden reported that he's had to send back the 4 SCBA approved for purchase in November back 2x for repair. There were problems with all of them. The new chassis was to go to Watts yesterday but will wait a couple of weeks until better weather. The fire department was set up as a warming center if anybody needed to use it. They received cots and blankets from emergency management. This weekend they only had 1 couple and their dogs use it for a couple of hours. The Fire Department held their elections last week. New gear needs to be purchased for 6 firefighters. Last week they went through their gear and found out that several pieces are ripped and have holes and are not usable. 3 pairs of structure fire pants will cost around \$1,238.95 each. 1 set of rescue/wildland pants will cost around \$460. 2 sets of boots will cost around \$360 each and an EMS coat around \$200. Randy might be able to get some of this on the KSFFA Grant.

19 calls in December

In The City - 10 - Med Calls, 1 vehicle accident, 3 canceled enroute (same address)

In The County - 4 Med Calls, 1 vehicle accident, 1 canceled enroute.

In 2024 they had a total of 169 calls- 26 fires, 12 vehicle accidents, 3 smoke or odor removal, 2 severe weather, 2 nothing found when arrived, 11 community service, 87 med calls, 9 hazardous conditions, 3 public service, 12 canceled enroute, 2 extra training.

4. Public Works Director- Dan Britt gave an update on the pool. It has all been sandblasted and sucked out 5 trailers of sand. They were able to get it winterized before the storm hit. DK County and State Disaster Emergency were proclaimed so Dan is keeping track of hours, sand, salt, equipment usage to turn in for reimbursement from the state. They will still have a couple weeks worth of work to continue cleaning up the streets. The new dumptruck wasn't working and Ginder Hydraulic fixed it and it is working as of 1/8/25.

5. City Clerk - Andrea McCook reported the Employee Handbook has been updated and sent to all staff. Insurance and benefits were wrapped up and an employee meeting was held to hand out insurance cards and answer questions. Pet vaccination clinic has been scheduled for March 15, 2025. Andrea is working on getting payroll switched over to Gusto, which was approved last month. She is working on the USDA loan checklist. Employee reviews should be completed this month.

6. Municipal Services Clerk- Krista Radke reported there were 15 Cases on the docket for December. 8 pay or appear, 5 cases set for status, 2 trial cases.
2024 Case Numbers- 53 Total (18 Criminal Cases & 35 Traffic Cases)
Next court date 1/16/25 at 4:00
Krista has also been working on the transition to NextBillPay

4. CONSENT AGENDA

Council reviewed consent agenda items including:

- (1) Approval of minutes dated December 2, 2024.
- (2) Approval of minutes dated December 16, 2024.
- (3) Fund Balance & Check Register
- (3) License approval- Renewal List

A motion by Kelley VanDeCreek to approve Consent Agenda, seconded by Jennifer Cross, 3 Yays, 0 Nays. Motion carried.

5. BUSINESS ITEMS

A. ELECT COUNCIL PRESIDENT

A MOTION WAS MADE BY JENNIFER CROSS TO RETAIN SHAWN KIRBY AS COUNCIL PRESIDENT, SECONDED BY KELLEY VANDECREEK, 3 YAYS, 0 NAYS. MOTION CARRIED.

B. DESIGNATE OFFICIAL BANK & LEGAL NEWSPAPER

A MOTION WAS MADE BY JENNIFER CROSS TO DESIGNATE SOLOMON STATE BANK AS OFFICIAL BANK AND THE ABILENE REFLECTOR CHRONICLE AS LEGAL NEWSPAPER, SECONDED BY SHAWN KIRBY, 3 YAYS, 0 NAYS. MOTION CARRIED.

C. APPROVE 2025 IRS STANDARD MILEAGE RATE AT 70 CENTS/MILE

A MOTION WAS MADE BY SHAWN KIRBY TO ACCEPT THE MILEAGE RATE AT 70 CENTS PER MILE, SECONDED BY KELLEY VANDECREEK, 3 YAYS, 0 NAYS. MOTION CARRIED.

D. MAYOR'S APPOINTMENTS

A MOTION WAS MADE BY KELLY VANDECREEK TO APPROVE THE MAYOR'S APPOINTMENTS OF CITY OFFICIALS & FIRE DEPARTMENT AS PRESENTED, SECONDED BY JENNIFER CROSS, 3 YAYS, 0 NAYS. MOTION CARRIED.

E. CONSIDER RESOLUTION 2025-04 GAAP WAIVER

A MOTION WAS MADE SHAWN KIRBY TO APPROVE THE GAAP waiver, SECONDED BY KELLEY VANDECREEK, 3 YAYS, 0 NAYS. MOTION CARRIED.

F. APPROVE ORDINANCE 770 TO AMEND CODE PERTAINING TO WATER/SEWER/INFRASTRUCTURE

THIS ORDINANCE WILL ALLOW THE UTILITY RATES THAT WERE VOTED ON AND APPROVED AT THE DECEMBER 16TH MEETING TO BE PUT IN PLACE. MOTION MADE BY KELLEY VANDECREEK TO APPROVE ORDINANCE 770, SECONDED BY SHAWN KIRBY, 3 YAYS, 0 NAYS. MOTION CARRIED.

G. CONSIDER RESOLUTION 2025-01 AMEND LICENSE, PERMIT, OTHER FEES

MOTION MADE BY JENNIFER CROSS TO APPROVE RESOLUTION 2025-01 WITH THE ATTACHED UPDATED FEE SCHEDULE, SECONDED BY KELLEY VANDECREEK, 3 YAYS, 0 NAYS. MOTION CARRIED.

H. CONSIDER RESOLUTION 2025-02 AUTHORIZING IMPROVEMENT TO THE CITY PUBLIC WATER SUPPLY SYSTEM AND PROVIDING FOR THE PAYMENT OF THE COSTS THEREOF.

A MOTION WAS MADE BY KELLEY VANDECREEK TO APPROVE THE ENGAGEMENT LETTER WITH GILMORE & BELL AS OUR BOND COUNCIL, SECONDED BY SHAWN KIRBY, 3 YAYS, 0 NAYS. MOTION CARRIED.

A MOTION WAS MADE BY KELLEY VANDECREEK TO APPROVE RESOLUTION 2025-02, SECONDED BY JENNIFER CROSS, 3 YAYS, 0 NAYS. MOTION CARRIED.

- I. CONSIDER RESOLUTION 2025-03 ADOPTING & PROVIDING FOR STANDARDS OF PROCUREMENT, BIDDING, & CONTRACT AWARDS. THIS IS PART OF THE USDA LOAN PUNCH LIST.
A MOTION WAS MADE BY JENNIFER CROSS TO APPROVE RESOLUTION 2025-03, SECONDED BY SHAWN KIRBY, 3 YAYS, 0 NAYS. MOTION CARRIED.
- J. REVIEW PAYROLL SCHEDULE- THE OFFICE IS TRANSITIONING FROM QUICKBOOKS TO GUSTO. REGULAR CITY STAFF WILL CONTINUE TO BE PAID EVERY 2 WEEKS. THE BUILDING INSPECTOR WILL BE PAID MONTHLY. FIRE CHIEF, ASST. FIRE CHIEF, AND THE JUDGE WILL BE PAID QUARTERLY. THE MAYOR AND CITY COUNCIL WILL BE PAID ANNUALLY.
- K. DISCUSSION ON SOLICITOR, PEDDLER, ICE CREAM & FOOD TRUCK LICENCES
AARON MARTIN PRESENTED THE COUNCIL WITH CURRENT COPIES OF THE CODE. HE RECOMMENDED DOING AWAY WITH ARTICLE 1. REVISIONS WILL NEED TO BE MADE TO ARTICLE 2. A NEW ARTICLE WILL NEED TO BE MADE FOR FOOD TRUCKS. DISCUSSION HELD ON WHAT THAT SHOULD INCLUDE, ZONING DISTRICTS, AREAS OF OPERATIONS, AND FEES. THESE ITEMS WILL BE ADDED TO THE JANUARY WORKSHOP FOR FURTHER DISCUSSION. DISCUSSION WAS ALSO HELD ON ICE CREAM TRUCKS AND WHETHER TO KEEP THAT SECTION AND/OR REVISE.

6. CITY MAYOR & COUNCIL COMMENTS

Mayor Brandy Gray went around and had all council members state something they were thankful for.

7. CALENDAR REMINDERS

Monday, January 27th- Council Workshop
Monday, February 3rd at 6 PM- City Council Meeting

8. ADJOURN

Motion to adjourn at 7:31 PM by Jennifer Cross, seconded by Kelley VanDeCreek, 3 Yays, 0 Nays. Motion Carried.

Signed:

Attest:



Brandy Gray
Mayor



Andrea McCook
City Clerk